

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
SEPTEMBER 12, 2016

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held at the Administration Building in the Conference Room on September 12, 2016.

MEMBERS PRESENT

Duane Dennie, Peter Littlefield, Sam Stoddard, Janis Tribble, Brenda Ligon and Betty Beasley

STAFF PRESENT

Keely Simmons, Beth Wilson, Savannah Thibodeau, Jason Tavenner, Beverly Motes, Jean Ramage, Michelle Stone, Kayla Haymes, Shandrea Todd and Monica Taylor

CALL TO ORDER

Sam Stoddard called the meeting of the Board of Directors to order at 12:01 pm.

INVOCATION

Betty Beasley gave the invocation.

WELCOME AND INTRODUCTIONS

Sam Stoddard welcomed everyone to the September Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the September 12, 2016 agenda. Peter Littlefield made a motion to approve the agenda as presented. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

There were no public comments.

UPCOMING EVENTS

- Next Board Meeting – October 10th at noon
- Ribbon Cutting at Magnolia Campus – October 19th at 10am

PRESENTATION OF 2016 DIRECT SUPPORT PROFESSIONAL OF YEAR

Shandrea Todd, the 2016 Direct Support Professional of the Year, was recognized by her supervisor, Kayla Haymes.

PRESENTATION OF EARLY INTERVENTION WEBSITE

Savannah Thibodeau reviewed the new Building Dreams Early Intervention website with the Board of Directors.

APPROVAL OF AUGUST 8, 2016 BOARD MINUTES

The Board of Directors reviewed the August 8, 2016 board minutes. Peter Littlefield made a motion to approve the minutes as submitted. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed his monthly report with the Board of Directors.

ITEMS FOR BOARD ACTION

Decision Memorandum 6-17 – Policy 2.1 Eligibility Diagnostics Criteria, Screening and Eligibility/Care Coordination Process for Eligibility and Appeal Procedures

The Executive Director reviewed the proposed changes to Policy 2.1 Eligibility Diagnostics Criteria, Screening and Eligibility/Care Coordination Process for Eligibility and Appeal Procedures with the Board of Directors.

Peter Littlefield made a motion to approve the proposed changes of Policy 2.1 Eligibility Diagnostics Criteria, Screening and Eligibility/Care Coordination Process for Eligibility and Appeal Procedures as presented. Duane Dennie seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 7-17 – Policy 2.2 Admissions, Transfers and Releases

The Executive Director reviewed the proposed changes to Policy 2.2 Admissions, Transfers and Releases with the Board of Directors.

Duane Dennie made a motion to approve the proposed changes of Policy 2.2 Admissions, Transfers and Releases as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 8-17 – Policy 3.35 On-Call

The Executive Director reviewed the proposed changes to Policy 3.35 On-Call with the Board of Directors.

Brenda Ligon made a motion to approve Policy 3.35 On-Call as presented. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 9-17 – Policy 3.5 Definitions

The Executive Director reviewed the proposed changes to Policy 3.5 Definitions with the Board of Directors.

Janis Tribble made a motion to approve the proposed changes of Policy 3.5 Definitions as presented with the deletion of #12. Duane Dennie seconded the motion. The motion passed by a vote of 5-0. Board Member Brenda Ligon abstained from voting on this policy at this time.

Decision Memorandum 10-17 – Policy Manual

Peter Littlefield made a motion to approve the Policy Manual in totality. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 11-17 – Accounts with United Community Bank

The Finance Director reviewed a proposal to invest a portion of the cash reserves into an investment account that is insured by US Government bonds.

After discussion, Peter Littlefield made a motion to table the discussion until a bank representative can be present to answer additional questions. Duane Dennie seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 12-17 – Policy 5.22 Individuals Involved with the Criminal Justice System

The Executive Director reviewed Policy 5.22 Individuals Involved with the Criminal Justice System with the Board of Directors.

Peter Littlefield made a motion to add Policy 5.22 Individuals Involved with the Criminal Justice System for the purposes of the Qualified Provider Listing application. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

BOARD INFORMATION

Informational Memorandum 4-17 – Follow Up Questions from August Board Meeting

The Executive Director reviewed the follow up questions with the Board of Directors.

Informational Memorandum 5-17 – Magnolia Campus Grand Opening and Owings Street Plan to Vacate

The Executive Director provided office building updates and changes with the Board of Directors.

ADJOURNMENT

As there was no further business, Peter Littlefield made a motion to adjourn the September 12, 2016 Board Meeting of the Laurens County Disabilities and Special Needs Board. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.