

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
JANUARY 9, 2017

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held at the Administration Building in the Conference Room on January 9, 2017.

MEMBERS PRESENT

Sam Stoddard, Janis Tribble, Duane Dennie, Brenda Ligon, Peter Littlefield, Betty Beasley and Maureen Tiller.

STAFF PRESENT

Keely Simmons, Joni Medlin, Savannah Thibodeau, Beth Wilson, Jason Tavenner and Monica Taylor

CALL TO ORDER

Sam Stoddard called the meeting of the Board of Directors to order at 12:03pm.

INVOCATION

Maureen Tiller gave the invocation.

WELCOME AND INTRODUCTIONS

Sam Stoddard welcomed everyone to the January Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the January 9, 2017 agenda. Peter Littlefield made a motion to approve the agenda as presented. Maureen Tiller seconded the motion. The motion passed by a vote of 7-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

Joni Medlin spoke during public comment in reference to proposed changes to Policy #3.43 Telecommuting Guidelines, Memorandum of Understanding & Application.

UPCOMING EVENTS

- Annual Breakfast - Tuesday, February 14th 8am at the Laurens County Higher Education Center (Board of Directors meeting to follow at 9am).

APPROVAL OF NOVEMBER 15, 2016 BOARD MINUTES

The Board of Directors reviewed the November 15, 2016 board minutes. Duane Dennie made a motion to approve the minutes as submitted. Peter Littlefield seconded the motion. The motion passed by a vote of 7-0.

FINANCIAL REPORT

The Finance Director reviewed the November 2016 report with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

The board members would like to review the Agency By-Laws at the next meeting.

ITEMS FOR BOARD DECISION

Decision Memorandum 15-17 Policy 3.43 Telecommuting Guidelines, Memorandum of Understanding & Application

The Executive Director reviewed the proposed changes with the Board of Directors.

Duane Dennie made a motion to approve the changes to Policy 3.43 Telecommuting Guidelines, Memorandum of Understanding & Application with the following change: A modification to the policy for staff that desire to participate in telecommuting that have children in the home (12 years and younger) must present a plan for how the children will be supervised and cared for to prevent distraction for employees during work duties. Maureen Tiller seconded the motion. The motion passed by a vote of 5-1.

Decision Memorandum 16-17 Generator Purchase

The Executive Director reviewed the grant received from FEMA for the generator at the Cypress Campus.

Duane Dennie made a motion to approve the purchase of the generator at the Cypress Campus. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 17-17 Downsize Northside CTH II Home

The Executive Director reviewed the proposal to downsize the home on Northside Church Road.

Betty Beasley made a motion to approve the downsizing of the Northside CTH II home as proposed. Duane Dennie seconded the motion. The motion passed by a vote of 6-0.

ITEMS FOR INFORMATION

Informational Memorandum 6-17 2016 Satisfaction Surveys

The 2016 Satisfaction Surveys for the employees, parents/caregivers and consumers were provided for the Board of Directors to review.

Informational Memorandum 7-17 2017 Board Officers

The following officers were nominated for the year 2017 in the November 15th board meeting. An email vote was taken in December for confirmation. By a vote of 7-0, the following officers were approved for 2017.

Chair – Sam Stoddard
Vice-Chair – Betty Beasley
Secretary – Peter Littlefield
Treasurer – Janis Tribble

EXECUTIVE SESSION

Janis Tribble moved that the members go to into Executive Session to discuss the Executive Director's yearly evaluation. Duane Dennie seconded the motion. The vote was approved 6-0.

RETURN TO REGULAR SESSION

Janis Tribble moved that the members return to the regular session of the board meeting. Duane Dennie seconded the motion. The vote was approved 6-0.

The Board postponed the Executive Director evaluation until the February Board Meeting.

ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the January 9, 2016 Board Meeting of the Laurens County Disabilities and Special Needs Board. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.