

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
MARCH 20, 2017

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on March 20th, 2017.

MEMBERS PRESENT

Sam Stoddard, Brenda Ligon, Duane Dennie, Peter Littlefield and Betty Beasley

STAFF PRESENT

Jacqueline Robinson, Dawn Ricketts, Brenda Glenn, Beth McCarter, Jean Ramage, Michelle Stone, Monica Taylor, Beth Wilson, Keely Simmons and Jason Tavenner

COMMUNITY PRESENT

Louise Oberdier and Joyce Rambo

CALL TO ORDER

Sam Stoddard called the meeting of the Board of Directors to order at 12:03 pm.

INVOCATION

Sam Stoddard gave the invocation.

WELCOME AND INTRODUCTIONS

Sam Stoddard welcomed everyone to the March Board of Directors meeting of the Laurens County Disabilities and Special Needs Board. Introductions were made.

APPROVAL OF AGENDA

The Board of Directors reviewed the March 20, 2017 agenda. Peter Littlefield made a motion to move the Decision Memorandums after Public Comment at this meeting to accommodate a board member's schedule. Duane Dennie seconded the motion. The motion passed by a vote of 5-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

Louise Oberdier discussed changes in the lunch schedule at the Evergreen Campus. Beth McCarter provided the board members with a written request regarding retiree insurance.

ITEMS FOR BOARD DECISION

Decision Memorandum 21-17 United Way Grant Application

An overview of the United Way Grant Application was presented to the Board of Directors. Brenda Ligon made a motion to approve the application for funding from United Way of Laurens County for fiscal year 2017-2018. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 22-17 SCDOT Grant Application

The SCDOT grant application for the purchase an ADA vehicle was discussed with the Board of Directors.

Peter Littlefield made a motion to approve the application and match amount as presented. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 23-17 Policy 15.2.1 Calculation of Room and Board for Non ICF/ID Programs

The Finance Director reviewed the updated Caps for Room and Board for CTHII & CRCF that were approved by SCDDSN.

Duane Dennis made a motion to approve the Caps for Room and Board as presented. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 24-17 Policy 8.19 AIDS Policy

The Quality Assurance Coordinator reviewed the suggested changes to Policy 8.19 AIDS Policy with the Board of Directors.

Betty Beasley made a motion to approve Policy 8.19 AIDS Policy as presented. Duane Dennie seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 25-17 Policy 8.24 Contents of Monthly Medication Administration Record (MAR)

The Quality Assurance Coordinator reviewed the suggested changes to Policy 8.24 Contents of Month Medication Administration Record (MAR) with the Board of Directors.

Duane Dennie made a motion to approve Policy 8.24 Contents of Month Medication Administration Record (MAR) as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 26-17 Policy 8.47 Emergency Care for Head Injuries

The Quality Assurance Coordinator reviewed the suggested changes to 8.47 Emergency Care for Head Injuries with the Board of Directors.

Peter Littlefield made a motion to approve Policy 8.47 Emergency Care for Head Injuries. Duane Dennie seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 27-17 Policy 8.48 Fall Prevention and Management

The Quality Assurance Coordinator reviewed the suggested changes to 8.48 Fall Prevention and Management with the Board of Directors.

Peter Littlefield made a motion to approve Policy 8.48 Fall Prevention and Management as presented. Duane Dennie seconded the motion. The motion passed by a vote of 5-0.

EXECUTIVE SESSION

Duane Dennie motioned that the board go into Executive Session to discuss a personnel matter. Peter Littlefield seconded the motion. The board members approved by a vote of 5-0.

RETURN TO REGULAR SESSION

Peter Littlefield motioned to return to regular session for the remainder of the meeting. Brenda Ligon seconded the motion. The board members approved by a vote of 5-0.

UPCOMING EVENTS

March 20 th at 7 pm	Gray Court Town Council
March 21 st at 5:30 pm	Laurens City Council
March 24 th at 9 am	Special Olympics at PC
March 28 th at 5:30 pm	Laurens County Council

APPROVAL OF FEBRUARY 14, 2017 BOARD MINUTES

The Board of Directors reviewed the February 14, 2017 minutes. Peter Littlefield made a motion to approve the minutes as submitted. Duane Dennie seconded the motion. The motion passed by a vote of 4-0.

COMMITTEE FORMATION FOR REVIEW OF AGENCY BY-LAWS

Sam Stoddard appointed Peter Littlefield and Betty Beasley to review the Agency By-Laws and bring suggestions for changes to the board for vote at the next meeting on April 10, 2017.

FINANCIAL REPORT

The Finance Director reviewed the January 2017 financials with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed his monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

No comments were made during this time.

ITEMS FOR BOARD INFORMATION

Informational Memorandum 11-17 Case Management Discussion

The Executive Director provided information regarding the upcoming federal mandate of Conflict Free Case Management.

Informational Memorandum 12-17 State Budget Update

A memorandum from Dr. Beverly Buscemi regarding the state budget was shared with the Board of Directors.

ADJOURNMENT

As there was no further business, Duane Dennie made a motion to adjourn the March 20, 2017 Board Meeting of the Laurens County Disabilities and Special Needs Board. Betty Beasley seconded the motion. The motion passed by a vote of 4-0.