

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
JUNE 12, 2017

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on June 12, 2017.

MEMBERS PRESENT

Maureen Tiller, Duane Dennie, Peter Littlefield, Sam Stoddard, Janis Tribble and Betty Beasley

MEMBERS ABSENT

Brenda Ligon

STAFF PRESENT

Beth Wilson, Michelle Stone, Jason Tavenner and Monica Taylor

CALL TO ORDER

Sam Stoddard called the meeting of the Board of Directors to order at 12:04 pm.

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Sam Stoddard welcomed everyone to the June Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the June 12, 2017 agenda. Peter Littlefield made a motion to approve the agenda as presented. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments.

UPCOMING EVENTS

The Board Members decided not to meet in the month of July. The next meeting will be August 14, 2017 at noon.

Summer Day Camps: June 12-16 (Camp Building Dreams), June 26-30 (Camp Good Times), July 5-7 (Camp Good Times) and July 10-14 (Camp Building Dreams)

Pancake Fundraiser at Fatz: July 15

APPROVAL OF MAY 8, 2017 BOARD MINUTES

The Board of Directors reviewed the May 8, 2017 board minutes. Peter Littlefield made a motion to approve the minutes as presented. Duane Dennie seconded the motion. The motion passed by a vote of 6-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed his monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

The Board Members recognized Duane Dennie for his tenure on the Board of Directors. His term will expire on June 30, 2017.

ITEMS FOR BOARD DECISION

Decision Memorandum 34-17 FY 2017-2018 Budget, Purchase Order Register and Executive Director Spending Authority

The Finance Director reviewed the FY 2017-2018 Budget, Purchase Order Register and Executive Director Spending Authority with the Board of Directors.

Peter Littlefield moved that the Board of Directors accept and approve the FY 2017-2018 Budget as presented. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.

Peter Littlefield moved that the Board of Directors accept and approve the Purchase Order Register as presented. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.

Peter Littlefield moved that the Board of Directors reaffirm the Executive Director's Spending Authority as outlined in Policy 15.1.1. Maureen Tiller seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 35-17 Policy 3.33 Employee Dress Code

The Executive Director reviewed the proposed changes to Policy 3.33 Employee Dress Code with the Board of Directors.

Janis Tribble motioned that the Board of Directors accept and approve the changes to Policy 3.33 Employee Dress Code as presented. Maureen Tiller seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 36-17 Vehicle Disposal

The Finance Director reviewed the proposed listing of vehicles for disposal.

Peter Littlefield recommended moving forward with the disposal of the listing of vehicles as recommended. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 37-17 Policy 8.26 Doctor's Progress Notes in Habilitation Centers

The Quality Assurance Coordinator reviewed the proposed changes to Policy #8.26 Doctor's Progress Notes in Habilitation Centers with the Board of Directors.

Betty Beasley motioned that the Board of Directors accept and approve the changes to Policy 8.26 Doctor's Progress Notes in Habilitation Centers as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

ITEMS FOR BOARD INFORMATION

Informational Memorandum 14-17 Procedure for Conversion to Conflict Free Case Management

The Executive Director reviewed this procedure as outlined with the Board of Directors.

ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the June 12, 2017 Board Meeting of the Laurens County Disabilities and Special Needs Board. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.