

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
DECEMBER 11, 2017

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on December 11, 2017.

MEMBERS PRESENT

Brenda Ligon, Peter Littlefield, Sam Stoddard, Janis Tribble, Joyce Rambo, Betty Beasley and Maureen Tiller

STAFF PRESENT

Amanda Alexander, Patricia Miller, Crystal Campbell, Latrista Anderson, Monica Taylor, Jason Tavenner, Savannah Thibodeau, Beth Wilson, Keely Simmons, Jean Ramage and Michelle Stone

PEOPLE WE SUPPORT PRESENT

Trina Hembree, Bruce Harris, Jessica Branham, Marvin Turner and Laverne Powers

CALL TO ORDER

Sam Stoddard called the meeting of the Board of Directors to order at noon.

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Sam Stoddard welcomed everyone to the December Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the December 11, 2017 agenda. Janis Tribble made a motion to approve the agenda as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 7-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

Several staff and consumers discussed the 1st Shift Day/Residential Staffing change with the Board of Directors.

UPCOMING EVENTS

- Building Dreams Early Intervention Party – Thursday, December 14th at 6pm at the Cypress Campus
- Santa’s Visit to the Day Program Campuses – Friday, December 22nd beginning at 9am
- Next Board Meeting – Monday, January 8th at 5:30pm

APPROVAL OF NOVEMBER 13, 2017 BOARD MINUTES

The Board of Directors reviewed the November 13, 2017 board minutes. Peter Littlefield made a motion to approve the minutes as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 7-0.

VOTE ON NOMINATIONS FOR 2018 BOARD OF DIRECTORS OFFICERS

The following were nominated for officers for the 2018 calendar year.

Peter Littlefield – Chair
Joyce Rambo – Vice-Chair
Betty Beasley – Secretary
Janis Tribble – Treasurer

Janis Tribble moved that the Board of Directors approve the slate of officers as nominated. Brenda Ligon seconded the motion. The motion passed by a vote of 7-0.

EXECUTIVE DIRECTOR’S REPORT

The Executive Director reviewed his monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

There were no Board Member comments.

ITEMS FOR BOARD DECISION

Decision Memorandum 4-18 Policy 3.3 Therap

The Executive Director reviewed the proposed changes to Policy 3.3 Therap with the Board of Directors.

Janis Tribble moved that the Board of Directors approve the changes to Policy 3.3 Therap as presented. Maureen Tiller seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 5-18 Policy 3.33 Employee Dress Code

The Executive Director and Human Resources Director reviewed the proposed changes to Policy 3.33 Employee Dress Code with the Board of Directors.

The Board of Directors moved to table this Policy 3.33 Employee Dress Code until a later meeting.

Decision Memorandum 6-18 Policy 13.12 Scheduled Programming and Attendance

The Executive Director reviewed the proposed changes to Policy 13.12 Scheduled Programming and Attendance. The recommendation is that this policy be removed.

Brenda Ligon moved that the Board of Directors remove Policy 13.12 Scheduled Programming and Attendance as recommended. Maureen Tiller seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 7-18 Evergreen Campus Security Renovations

The Executive Director reviewed the Evergreen Campus Security Renovations with the Board of Directors. A summary of current loan rates from three local institutions was shared with the Board Members.

Maureen Tiller moved that the Board of Directors approve the funding for the Evergreen Campus Security Renovations by borrowing up to \$400,000, with 15 years amortization at 3.90% or less interest rate. Janis Tribble seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 8-18 1st Quarter Financial Statements

The Finance Director reviewed the 1st Quarter Financial Statements with the Board of Directors.

Janis Tribble moved that the 1st Quarter Financial Statements be approved as presented. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.

ITEMS FOR BOARD INFORMATION

Informational Memorandum 5-18 1st Shift Day/Residential Staffing

The Executive Director reviewed the plan for 1st Shift Day/Residential Staffing with the Board of Directors.

ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the December 11, 2017 Board Meeting of the Laurens County Disabilities and Special Needs Board. Joyce Rambo seconded the motion. The motion passed by a vote of 7-0.