

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
MARCH 19, 2018

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on March 19, 2018.

MEMBERS PRESENT

Janis Tribble, Peter Littlefield, Maureen Tiller, Betty Beasley and Joyce Rambo

MEMBERS ABSENT

Sam Stoddard and Brenda Ligon

STAFF PRESENT

Keely Simmons, Jason Tavenner, Kirk Garrett Jr, and Monica Taylor

CALL TO ORDER

Peter Littlefield called the meeting of the Board of Directors to order at 5:34pm.

INVOCATION

Betty Beasley gave the invocation.

WELCOME AND INTRODUCTIONS

Peter Littlefield welcomed everyone to the March Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the March 19, 2018 agenda. Maureen Tiller made a motion to approve the agenda as presented. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

Council/Town Hall Meetings:

Monday, March 19th – Gray Court Town Council at 7pm

Tuesday, March 20th – Laurens City Council at 5:30pm

Tuesday, March 27th – Laurens County Council at 5:30pm

Zaxby's (Laurens) Fundraiser - Tuesday, March 20th 5-9pm
Special Olympics at Presbyterian College - Friday, March 23rd beginning at 9am
Building Dreams Easter Egg Hunt - Thursday, March 29th 4-5pm at Lucas Avenue Baptist Church
April Board Meeting - Monday, April 9th at 5:30pm (Dinner at 5pm)

APPROVAL OF FEBRUARY 13, 2018 BOARD MINUTES

The Board of Directors reviewed the February 13, 2018 board minutes. Joyce Rambo made a motion to approve the minutes as presented. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

FINANCIAL REPORT

The Executive Director reviewed the financial report with the Board of Directors

FUTURE TRAINING TOPICS FOR BOARD MEMBERS

The following list was compiled during the discussion:

- Funding Sources
- Building the Budget
- Audit
- Role and Responsibilities of a Board Member
- HCBS Final Rule
- Strategic Planning

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed his monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

There were no comments.

ITEMS FOR BOARD DECISION

Decision Memorandum 15-18 United Way Grant Request

The United Way Grant Request was reviewed with the Board of Directors.

Janis Tribble made a motion to approve the grant request and Standard Agreement with United Way of Laurens County. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 16-18 SC Department of Transportation Grant Request

The SC Department of Transportation Grant Request was reviewed with the Board of Directors.

Betty Beasley made a motion to approve the grant request and matching funds as presented for Fiscal Year 2017-2018 and Fiscal Year 2018-2019. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 17-18 Bank Transfer

The Grants and Community Relations Director presented information related to the proposed closing and opening of the bank account for fundraising.

Maureen Tiller made a motion to approve the closing of the fundraising account with Park Sterling as presented. Betty Beasley seconded this motion. The motion passed a vote of 5-0.

Maureen Tiller made a motion to approve opening of the fundraising account with United Community Bank as presented. Joyce Rambo seconded this motion. The motion passed by a vote of 5-0.

Decision Memorandum 18-18 Property Disposal

A listing of equipment and vehicles to be sold was presented to the Board of Directors. Janis Tribble moved to approve both listings and suggested minimum bids as presented. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

ITEMS FOR BOARD INFORMATION

Informational Memorandum 11-18 Update of 1st Shift Day/Residential Staffing

The Executive Director provided an update of the 1st Shift Day/Residential Staffing to the Board of Directors.

Informational Memorandum 12-18 Worker's Compensation Data

The Executive Director reviewed the Worker's Compensation Data with the Board of Directors.

ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the March 19, 2018 Board Meeting of the Laurens County Disabilities and Special Needs Board. Maureen Tiller seconded the motion. The motion passed by a vote of 5-0.