

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
MARCH 8, 2021

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room of the Evergreen Campus on March 8, 2021.

MEMBERS PRESENT

Peter Littlefield, Joyce Rambo, Janis Tribble, Bud Marchant, Betty Beasley and Nicole Firmin

MEMBERS ABSENT

Brenda Ligon

STAFF PRESENT

Jason Tavenner, Lee Anders, Katina Cunningham, Michelle Stone, Keely Simmons, Beth Wilson and Monica Taylor

CALL TO ORDER

Joyce Rambo called the meeting of the Board of Directors to order at 5:30 pm.

INVOCATION

Jason Tavenner gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the March Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the March 8, 2021 agenda. Janis Tribble made a motion to approve the agenda as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

Clinton City Council

Monday, March 1st, 2021

6pm (Closed to the public)

Laurens County Council

Tuesday, March 9th, 2021

5:30pm at Historic Courthouse

Gray Court Town Council

Monday, March 15th, 2021

6pm at Town Hall

Laurens City Council

Tuesday, March 16th, 2021

5:30pm at City Hall

Next Scheduled Board Meeting

Monday, April 12th, 2021

5:30pm at Evergreen

APPROVAL OF FEBRUARY 8, 2021 BOARD MINUTES

The Board of Directors reviewed the February 8, 2021 board minutes. Nicole Firmin made a motion to approve the minutes as presented. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

JANUARY FINANCIAL REPORT

The Finance Director review the January Financial Report with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

Hwy 49 Purchase Agreement

An email vote was held on March 4, 2021 for the purpose of moving forward with signing of the Purchase Agreement with SCIOTO for the Hwy 49 house and property. A copy of each vote was made available at this meeting. This email vote was approved 6-0 and ratified in public with a motion by Peter Littlefield, second by Joyce Rambo and a vote of 6-0.

DECISION MEMORANDUMS

Decision Memorandum 37-21 Policy 13.5 Tornado Drill Procedure

The Day and Community Services Director reviewed the proposed changes to Policy 13.5 Tornado Drill Procedure. Janis Tribble moved to approve this policy with the edits as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 38-21 Policy 13.8.1 Hurricane Drill Procedure

The Day and Community Services Director reviewed the proposal to remove Policy 13.8.1 Hurricane Drill Procedure from the manual since this information is covered in the agency's Disaster Plan. Bud Marchant moved to remove this policy as presented. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 39-21 Policy 3.39 Time and Attendance

The Human Resource Director reviewed the proposed changes to Policy 3.39 Time and Attendance with the Board of Directors. Peter Littlefield moved to approve the changes to the policy as presented. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 40-21 Policy 8.13 Enteral Nutrition by Gastrostomy or Jejunostomy Tube

The Residential Director reviewed the proposed changes to Policy 8.13 Enteral Nutrition by Gastrostomy or Jejunostomy Tube with the Board of Directors. Betty Beasley moved to approve the changes to this policy as presented. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Informational Memorandum 3-21 Room and Board Calculation Adjustment

The Finance Director reviewed this information with the Board of Directors. The members asked for more information on how this formula works with examples to be brought to a future meeting.

ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the March 8, 2021 Board Meeting of the Laurens County Disabilities and Special Needs Board. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.