

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
MAY 10, 2021

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room of the Evergreen Campus on May 10, 2021.

MEMBERS PRESENT

Peter Littlefield, Joyce Rambo, Janis Tribble, Bud Marchant, Betty Beasley, Nicole Firmin and Brenda Ligon

MEMBERS ABSENT

None

STAFF PRESENT

Jason Tavenner, Keely Simmons, Beth Wilson, Michelle Stone, Katina McGowan, Kayla Haymes, Lee Anders and Monica Taylor

OTHERS PRESENT

Ashley Smith and Adam Taylor

CALL TO ORDER

Joyce Rambo called the meeting of the Board of Directors to order at 5:30 pm.

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the May Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the May 10, 2021 agenda. Bud Marchant made a motion to approve the agenda as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 7-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

Employee Tenure Banquet

Wednesday, May 19th, 2021 at 6:00pm

Evergreen Campus

Strategic Planning Session & June Board Meeting

Friday, June 18th, 2021 between 9am & 4pm

Location: To Be Announced

APPROVAL OF APRIL 12, 2021 BOARD MINUTES

The Board of Directors reviewed the April 12, 2021 board minutes. Janis Tribble made a motion to approve the minutes as presented. Bud Marchant seconded the motion. The motion passed by a vote of 7-0.

PRESENTATIONS BY REALTORS – HIGHWAY 14 PROPERTY (ADMINISTRATION)

Ashley Smith of EXP Realty and Adam Taylor of Keller Williams made presentations to the board members. Melinda Gray of Palmetto Heritage was unable to attend the meeting but sent her written presentation to be shared with the members.

CONFLICT OF INTEREST STATEMENTS

Policy 1.11 - Board of Directors and Executive Staff Members Conflict of Interest Policy was reviewed and Acknowledge and Disclosure Forms were completed.

JUNE/JULY BOARD MEETING DATES

A Strategic Planning Session & June Board Meeting will be held Friday, June 18th between 8am & 4pm. Bud Marchant made a motion to not meet in July since the number of required meeting as stated in the by-laws has been met. Joyce Rambo seconded the motion. The motion passed by a vote of 6-1.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

No Board Member Comments

DECISION MEMORANDUMS

Decision Memorandum 41-21 Investment of Agency Funds in Laurens County Community Foundation

Last month, additional information was requested by the board members about this potential investment. Based on the information received from our auditor, this is not an investment we can pursue. This request for a decision by the members was withdrawn.

Decision Memorandum 42-21 3rd Quarter Financial Statements

The Finance Director reviewed this information with the Board of Directors. Peter Littlefield made a motion to approve the 3rd Quarter Financial Statements as presented. Bud Marchant seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 43-21 Policy #8.39 Self Administration of Medication Procedures in Non-ICFs

The Residential Director reviewed the proposed changes to this policy with the board members. Peter Littlefield made a motion to approve Policy #8.39 Self Administration of Medication Procedures in Non-ICFs as presented. Bud Marchant seconded the motion. The motion passed by a vote of 7-0.

Informational Memorandum 5-21 Laurens Community Foundation Statement for Fundraising Account

The Operations Director shared information regarding this investment account with the board members.

Informational Memorandum 6-21 Staff Bonus Discussion

The Executive Director shared information on this topic that will be used for future discussions by the board members.

EXECUTIVE SESSION – CONTRACTUAL MATTER

Janis Tribble moved that the Board of Directors go into Executive Session to discuss a Contractual Matter. Joyce Rambo seconded the motion. The motion passed by a vote of 7-0.

RETURN TO REGULAR SESSION

Bud Marchant moved that the Board of Directors return to Regular Session. Brenda Ligon seconded the motion. The motion passed by a vote of 7-0.

Bud Marchant moved that the Board of Directors approve the Executive Director to sign a listing contract with Ashley Smith of EXP Realty to list the Highway 14 property, known as the Administration Office, with a list price of \$400,000 and a contract time frame of 6 months. Brenda Ligon seconded the motion. The motion passed by a vote of 5-2.

ADJOURNMENT

As there was no further business, Brenda Ligon made a motion to adjourn the May 10, 2021 Board Meeting of the Laurens County Disabilities and Special Needs Board. Betty Beasley seconded the motion. The motion passed by a vote of 7-0.