

**LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD**  
**BOARD OF DIRECTORS MEETING**  
February 13, 2023

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room at the Evergreen Campus on Monday, February 13, 2023, at 5:30pm.

**MEMBERS PRESENT**

Janis Tribble, Peter Littlefield, Bud Marchant, and Nicole Firmin

**MEMBERS NOT PRESENT**

Joyce Rambo, Brenda Ligon, Courtney Snow

**STAFF PRESENT**

Jason Tavenner, Michelle Stone, and Courtney Gunter

**OTHERS PRESENT**

none

**CALL TO ORDER**

The meeting was called to order by Peter Littlefield.

**INVOCATION**

Peter Littlefield gave the invocation.

**WELCOME AND INTRODUCTIONS**

Everyone was welcomed to the February Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

**APPROVAL OF AGENDA**

Bud Marchant motioned to approve the agenda as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 4-0.

**NOTICE OF MEETING STATEMENT**

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

**PUBLIC COMMENT**

None

## UPCOMING EVENTS

### Board of Directors Dinner

February 22, 2023 at 6:30pm

Roma's Restaurant

### United Way Kick Off Luncheon

March 16, 2023 at noon

Presbyterian College

### Gray Court Town Council Meeting

March 20, 2023 at 7:00pm

Gray Court Town Hall

### Next Board Meeting

March 21, 2023 at 8:00am

Laurens County Museum Magnolia Room

### Laurens City Council Meeting

March 21, 2023 at 5:30pm

CPW Training Center on Church St, Laurens SC

### Laurens County Council Meeting

March 28, 2023 at 5:30pm

Laurens County Voter Registration/Veteran's Affairs Building

105 Bolt Drive, Laurens

## APPROVAL OF JANUARY 9, 2023 BOARD MINUTES

Nicole Firmin motioned to approve the January 9, 2023 minutes. Peter Littlefield seconded the motion. The motion passed by a vote of 4-0.

## EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

## THANK YOU NOTE RECOGNITION

Seven Thank You Note Card names were drawn for the recognition program.

## BOARD MEMBER COMMENTS

## ITEMS FOR BOARD DECISION

### Decision Memorandum 16-23 2<sup>nd</sup> Quarter Financials

The Executive Director reviewed the Decision Memorandum with the Board of Directors. Janis Tribble motioned to approve the Decision Memorandum. Peter Littlefield seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 17-23 Capital Spending and Bonus Plan for Calendar Year 2023-  
Amended

The Executive Director reviewed the Decision Memorandum with the Board of Directors. Bud Marchant motioned to approve the Decision Memorandum. Janis Tribble seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 18-23 Policy 3.43 Telecommuting and Working Remotely

The Executive Director reviewed the Decision Memorandum with the Board of Directors. Bud Marchant motioned to approve the Decision Memorandum. Janis Tribble seconded the motion. The motion passed by a vote of 4-0.

ADJOURNMENT

As there was no further business, Bud Marchant made a motion to adjourn the February 13, 2023 Board Meeting of the Laurens County Disabilities and Special Needs Board. Janis Tribble seconded the motion. The motion passed by a vote of 4-0.