

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
August 14, 2023

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room at the Evergreen Campus on Monday, August 14, 2023, at 5:30pm.

MEMBERS PRESENT

Peter Littlefield, Bud Marchant, Brenda Ligon and Nicole Firmin

MEMBERS NOT PRESENT

Joyce Rambo, Courtney Snow

STAFF PRESENT

Jason Tavenner, Michelle Stone, Beth Wilson, Tara Glenn, Courtney Gunter, Keely Simmons, Kayla Haymes, Lee Anders and Katina Cunningham

OTHERS PRESENT

None

CALL TO ORDER

The meeting was called to order by Peter Littlefield.

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the August Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

Bud Marchant motioned to approve the agenda as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 4-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and on the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

None

UPCOMING EVENTS

Fashion Show

August 31, 2023 at 9:30am

Evergreen Skills Day Activity Building

Next Board Meeting

September 11, 2023 at 5:30pm

Evergreen Skills Training Room

APPROVAL OF JUNE 12, 2023 BOARD MINUTES

Bud Marchant motioned to approve the June 12, 2023 minutes. Peter Littlefield seconded the motion. The motion passed by a vote of 4-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

MAY 2023 FINANCIAL INFORMATION

The Finance Director reviewed the May Financials with the Board of Directors.

THANK YOU NOTE RECOGNITION

Sixteen Thank You Note Card names were drawn for the recognition program for the months of June and July 2023.

BOARD MEMBER COMMENTS

None

BOARD MEMBER TRAINING

The Board of Directors discussed their annual training for 2023. They would like to have the training prior to the November 2023 Board meeting. The Executive Director will assist with securing a presenter for the training.

BOARD TREASURER NOMINATIONS

The Board of Directors nominated Brenda Ligon to assume the vacant position of Treasurer through the remainder of the 2023 term. Peter Littlefield motioned to approve the nomination. Bud Marchant seconded the motion. The motion passed by a vote of 4-0.

INFORMATION MEMORANDUMS

Information Memorandum 01-24 Board of Director Bi-Laws

Peter Littlefield discussed the Information Memorandum with the Board of Directors. This will be a decision memorandum at the September Board Meeting.

ITEMS FOR BOARD DECISION

Decision Memorandum 01-24 Policy 3.20 Group Insurance Eligibility Requirements

The Human Resource and Executive Director reviewed the Decision Memorandum with the Board of Directors. A decision could not be reached. The Board made the decision to table the memorandum until next month's meeting.

Decision Memorandum 02-24 Policy 13.2 Emergency Procedure for Failure of Essential Services

The Associate Director reviewed the Decision Memorandum with the Board of Directors. Brenda Ligon motioned to approve the Decision Memorandum. Bud Marchant seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 03-24 Policy 1.4 Agreement with Sinclair Day Center to Provide Programming to ICF/ID People We Support

The Associate Director reviewed the Decision Memorandum with the Board of Directors. Bud Marchant motioned to approve the Decision Memorandum. Brenda Ligon seconded the motion. The motion passed by a vote of 4-0.

ADJOURNMENT

As there was no further business, Bud Marchant motioned to adjourn the August 14, 2023 Board Meeting of the Laurens County Disabilities and Special Needs Board. Brenda Ligon seconded the motion. The motion passed by a vote of 4-0.