

**LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD**  
**BOARD OF DIRECTORS MEETING**  
October 9, 2023

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room at the Evergreen Campus on Monday, October 9, 2023, at 5:30pm.

**MEMBERS PRESENT**

Peter Littlefield, Bud Marchant, Joyce Rambo, Courtney Snow, Brenda Ligon, and Nicole Firmin

**STAFF PRESENT**

Jason Tavenner, Michelle Stone, Beth Wilson, Tara Glenn, Courtney Gunter, Savannah Thibi Kayla Haymes, Katina Cunningham, and Lee Anders

**OTHERS PRESENT**

Gary Bailey – Love, Bailey, & Associates

**CALL TO ORDER**

The meeting was called to order by the Board Chairman at 5:30pm.

**INVOCATION**

The Board Chairman gave the invocation.

**WELCOME AND INTRODUCTIONS**

Everyone was welcomed to the October Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

**APPROVAL OF AGENDA**

Bud Marchant motioned to approve the agenda as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

**NOTICE OF MEETING STATEMENT**

The notice of the meeting of the Board of Directors was posted at each location and on the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

**PUBLIC COMMENT**

None

**UPCOMING EVENTS**

NDEAM Luncheon – Tuesday, October 17<sup>th</sup> @ The Ridge of Laurens 11:30am

Cypress Open House - Wednesday, October 18<sup>th</sup> @ Cypress Center 4:00pm

Halloween Costume Contest – Tuesday, October 31<sup>st</sup> @ Evergreen Skills 1:00pm

#### UPCOMING EVENTS (cont'd)

November BOD Training – Monday, November 13<sup>th</sup> @ Evergreen Skills 3:00pm

November BOD Meeting – Monday, November 13<sup>th</sup> @ Evergreen Skills 5:30pm

#### APPROVAL OF SEPTEMBER 11, 2023 BOARD MINUTES

Nicole Firmin motioned to approve the September 11, 2023 minutes. Bud Marchant seconded the motion. The motion passed by a vote of 6-0.

#### EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

#### THANK YOU NOTE RECOGNITION

Nine (9) Thank You Note Card names were drawn for the recognition program for the month of September 2023.

#### BOARD MEMBER COMMENTS

Peter Littlefield and Brenda Ligon recapped a meeting attended at the Whitten Center Regional Center with other regional area County Boards, Executive Directors, and DDSN leadership. The meeting allowed those in attendance to discuss upcoming changes and noticeable trends.

Peter Littlefield also called for a committee to be formed for the Executive Director Review coming due in January 2024. It was confirmed that Peter Littlefield, Bud Marchant, and Courtney Snow will serve on this committee.

#### ITEMS FOR BOARD DECISION

##### Decision Memorandum 07-24 MD&A

The Executive Director reviewed the Management Discussion and Analysis of the FY 22-23 Audit. Bud Marchant motioned to approve the Decision Memorandum. Brenda Ligon seconded the motion. The motion was passed by a vote of 6-0.

##### Decision Memorandum 08-24 2022-2023 Audited Financial Statements

Gary Bailey – with Love, Bailey, & Associates – reviewed the FY 22-23 Audited Financial Statements for LCDSNB. Bud Marchant motioned for to approve the Decision Memorandum. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

##### Decision Memorandum 09-24 Skyland Bathroom Repair

The Executive Director asked the Board to ratify an e-mail vote of 5-0 in favor of beginning construction on the repairs of Skyland Bathroom. This was an emergency vote via e-mail on September 28<sup>th</sup>. Bud Marchant motioned to approve the request. Brenda Ligon seconded the motion. The action was ratified by a vote of 6-0.

##### Decision Memorandum 01-24 (Revised) Policy 3.20 Group Insurance Eligibility Requirements

The Executive Director reviewed the revised policy with the group for a final vote. Brenda Ligon motioned to approve the request based on notifying current enrollees of the sunset clause. Peter Littlefield seconded the motion. The motion was passed by a vote of 6-0.

## ADJOURNMENT

As there was no further business, Peter Littlefield motioned to adjourn the October 9, 2023 Board Meeting of the Laurens County Disabilities and Special Needs Board. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0. The meeting was adjourned.